

MINUTES OF THE
CITY OF BURLINGTON
CITY COUNCIL MEETING
December 1, 2009
7:00 P.M.

The City Council of the City of Burlington held a regularly scheduled meeting in the Council Chamber, Municipal Building, 425 South Lexington Avenue, Burlington, N. C., 27216-1358, on December 1, 2009, at 7:00 p.m.

Mayor Ronnie K. Wall presided

Councilmembers Present: Mayor Wall, Councilmembers Huffman,
Butler, Sharpe, Councilmembers Elect Ross
and Faucette

Councilmembers absent: None

Harold Owen, City Manager: Present

Robert M. Ward, City Attorney: Present

Jondeen D. Terry, City Clerk: Present

INVOCATION: Councilmember Jim Butler

APPROVAL OF MINUTES

Mayor Wall called for approval of the City Council minutes of the November 17, 2009, meeting.

Upon motion by Councilmember Huffman, seconded by Councilmember Sharpe, it was resolved unanimously to approve the minutes of the November 17, 2009, City Council meeting.

PRESENTATION: Council presented Councilmember Sharpe with an appreciation plaque and thanked him for his service and dedication to the citizens of Burlington.

CERTIFICATION OF ELECTION:

City Clerk Terry confirmed the Abstract of Votes of the City of Burlington Municipal Election held on November 3, 2009, as certified by the Alamance County Board of Elections.

Votes for Mayor Position:

Ronnie Wall	2,626
Wade Salmon	252
Write-In Votes	15

Votes for Councilmember Positions:

Steve Ross	1,731
Celo Faucette	1,476
Larry Sharpe	1,461
Buddy Baker	803
Write-In Votes	39

LET IT BE CONFIRMED THAT:

Ronnie Wall is the duly-elected mayor for a two-year term expiring in December 2011.

Steve Ross and Celo Faucette are the duly-elected Councilmembers for four-year terms expiring in December 2013.

ORGANIZATION OF NEW CITY COUNCIL:

Judge Thomas Lambeth administered the oath of office to the recently elected Mayor Wall and Councilmembers Ross and Faucette.

NEW COUNCIL CONVENES

Councilmember Butler nominated David Huffman to be re-elected as Mayor Pro Tem. Councilmember Faucette closed the nominations for Mayor Pro Tem. It was resolved unanimously to re-elect David Huffman as Mayor Pro Tem.

RECOGNITIONS:

1. Chairman Darryl Rawls, Water Pollution Control System Operators Certification Commission, presented Darrin Allred with the Wilbur E. Long Grade Four Operator of the Year Award for his outstanding performance and diligent efforts toward training, education, improving the facility, policy and procedures along with improving safety and morale.
2. Jessica Hicks, Recreation and Parks, was awarded the ASA National Softball Tournament Award for hosting this year's

ASA National Tournament. City of Burlington received a rating of 100 which is the highest score given. Recreation Director Tony Laws was elected to the ASA National Board of Directors. The City was also awarded as host for the 2010 and 2011 national tournament.

ADOPTION OF AGENDA

Upon motion by Councilmember Butler, seconded by Mayor Pro Tem Huffman, it was resolved unanimously to adopt the agenda.

CONSENT AGENDA:

ITEM 1:

- A) To approve an agreement with Carollo Engineers for professional services in the amount of \$63,100.00 for design of clearwell baffling and structural modifications, chemical feed and flow monitoring at the Ed Thomas Water Treatment Plant.
- B) To adopt a resolution and award a contract to Turner Asphalt, Inc., in the amount of \$21,859.50 to complete the Piedmont Way sidewalk project. This project will be reimbursed to the City through American Recovery and Reinvestment Act funds upon completion.

09-14

Piedmont Way Sidewalk Contract Award Resolution

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF BURLINGTON A CONTRACT AND ANY CHANGE ORDERS WITHIN THE BUDGETED AMOUNT WITH TURNER ASPHALT, INC. FOR THE PROJECT KNOWN AS PIEDMONT WAY SIDEWALK.

WHEREAS, the City of Burlington has responsibly advertised and accepted bids for the Piedmont Way Sidewalk project. The apparent lowest qualified bidder for the proposed work is Turner Asphalt, Inc. Upon consideration of the contractor's qualifications and review of the bid documents, the City recommends award of the contract to Turner Asphalt, Inc.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BURLINGTON THAT:

The Mayor of the City of Burlington is hereby authorized to execute on behalf of the City of Burlington the attached contract with Turner Asphalt, Inc. in the amount of \$21,859.50 and any change orders within the budgeted amount for the Piedmont Way Sidewalk, pending concurrence with award by the North Carolina Department of Transportation.

- C) To adopt a resolution authorizing condemnation to acquire certain property of Burlington Land & Investments, LLC, for street improvements at the corner of Chapel Hill Road and Maple Avenue. The North Carolina Department of Transportation is utilizing American Recovery and Reinvestment Act monies to fund this project.

09-15

RESOLUTION AUTHORIZING CONDEMNATION TO ACQUIRE
CERTAIN PROPERTY OF BURLINGTON LAND & INVESTMENTS, LLC.

WHEREAS, the governing body of the City of Burlington hereby determines that it is necessary and in the public interest to acquire certain property owned by Burlington Land & Investments, LLC, for the following public purposes; for street improvements at corner of Chapel Hill Road and Maple Avenue.

WHEREAS, the proper officials or representatives of the City of Burlington have been unable to acquire the needed interest in this property by negotiated conveyance;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BURLINGTON THAT:

1. The City of Burlington shall acquire by condemnation for the purposes stated above the property and interest described as follows:

TRACT A

BEGINNING at an existing concrete Right of Way monument located at the southwest intersection of Chapel Hill Road (NC Highway 54) and Maple Avenue (NC Highway 49) and running thence with the northern Right of Way line of Maple Avenue (NC Highway 49) S 48° 25' 01" W 21.34 feet to an iron stake set in the said northern Right of Way of Maple Avenue (NC Highway 49); running thence a new line across Burlington Land & Investments, LLC N 20° 27' 19" W 44.46 feet to an iron stake set; running thence another new line across said Burlington Land & Investments, LLC N 89° 24' 47" W 80.33 feet to an existing concrete Right of Way monument on the southern Right of Way

of Chapel Hill Road (NC Highway 54); running thence with the existing southern Right of Way of said Chapel Hill Road (NC Highway 54) N 89° 51' 55" E 86.42 feet to an existing concrete Right of Way monument on the southern Right of Way of Chapel Hill Road (NC Highway 54); running thence again with the existing southern Right of Way of said Chapel Hill Road (NC Highway 54) S 41° 41' 46" E 38.20 feet to an existing concrete Right of Way monument said monument being the POINT OF BEGINNING and containing 586 square feet as shown as Area "A" on the "Final Plat Right of Way Dedication for Burlington Land & Investments, LLC" by Alley, Williams, Carmen & King, Inc., Job # 09133b and recorded in the Register of Deeds for Alamance County in Plat Book _____ on Page _____.

TRACT B

COMMENCING at an existing concrete Right of Way monument located at the southwest intersection of Chapel Hill Road (NC Highway 54) and Maple Avenue (NC Highway 49) and running thence with the southern Right of Way of Chapel Hill Road (NC Highway 54) N 41° 41' 46" W 38.20 feet to an existing concrete Right of Way monument; continuing thence with the southern Right of Way of Chapel Hill Road (NC Highway 54) S 89° 51' 55" W 86.42 feet to an existing concrete Right of Way monument said monument being the True POINT OF BEGINNING; running thence a new line across Burlington Land & Investments, LLC N 89° 24' 47" W 13.38 feet to an iron stake set; running thence another new line across Burlington Land & Investments, LLC N 80° 14' 25" W 95.70 feet to an iron stake set in the southern Right of Way line of Chapel Hill Road (NC Highway 54); running thence with the said southern Right of Way of Chapel Hill Road (NC Highway 54) along a curve to the left having a radius of 1451.00 feet and a chord bearing and distance of S 87° 29' 05" E 107.92 feet to an existing concrete Right of Way monument; continuing thence along the southern Right of Way of Chapel Hill Road (NC Highway 54) S 00° 35' 58" W 11.62 feet to an existing concrete Right of Way monument said monument being the POINT OF BEGINNING and containing 657 square feet as shown as Area "B" on the "Final Plat Right of Way Dedication for Burlington Land & Investments, LLC" by Alley, Williams, Carmen & King, Inc., Job # 09133ba and recorded in the Register of Deeds for Alamance County in Plat Book _____ on Page _____.

IN ADDITION, a temporary construction easement is required and is further described as follows:

A Temporary Construction Easement running across the GRANTORS property Allowing GRANTEES the right and privilege of ingress, egress and regress during the widening of Chapel Hill Road (NC Highway 54) being more particularly described as follows: BEGINNING

at an iron stake found on the southern Right of Way of Chapel Hill Road (NC Highway 54) said iron stake being the most northwestern corner of the GRANTOR (Burlington Land & Investments, LLC) and running thence with the said southern Right of Way of Chapel Hill Road (NC Highway 54) along a curve to the left having a radius of 1451.00 feet and a chord bearing and distance of S. 75° 42' 23" E 486.32 feet to an iron stake set; running thence S. 80° 14' 25" E 95.70 feet to an iron stake set; running thence N. 89° 24' 47" E 13.38 feet to an existing concrete Right of Way monument on the southern Right of Way of Chapel Hill Road (NC Highway 54); running thence S 89° 24' 47" E 80.33 feet to an iron stake set; running thence S 20° 27' 19" E 10.71 feet to a calculated point; running thence N 89° 24' 47" W 67.00 feet to a calculated point; running thence N 80° 14' 25" W 127.46 feet to a calculated point; running thence along a curve to the right having a radius of 1456.00 feet and a chord bearing and distance of N 84° 49' 36" W 26.33 feet to a calculated point; running thence S 07° 18' 18" W 15.01 feet to a calculated point; running thence along a curve to the right having a radius of 1471.00 feet and a chord bearing and distance of N 82° 44' 02" W 80.00 feet to a calculated point; running thence N 07° 18' 18" E 15.01 feet to a calculated point; running thence along a curve to the right having a radius of 1456.00 feet and a chord bearing and distance of N 73° 55' 30" W 366.75 feet to a calculated point in the southwestern line of the GRANTOR; running thence with the southwestern line of the GRANTOR N 49° 01' 00" W 16.76 feet to the POINT OF BEGINNING and containing 4,968 square feet as shown on "Final Plat Right of Way Dedication for Burlington Land & Investments, LLC" by Alley, Williams, Carmen & King, Inc., Job #09133b and recorded in the Register of Deeds for Alamance County in Plat Book ____ on Page _____ said easement to expire immediately upon completion of construction. (Project shown on City of Burlington Engineering Department Drawing 4111-09)

SPECIAL PROVISIONS. It is understood and agreed that the Department of Transportation shall have the right to construct and maintain the cut and/fill slopes in the above described area until such time that the property owners alter the adjacent lands in such a manner that the cut and/or fill slopes are no longer needed for the lateral support of the roadway. Any additional construction areas lying beyond the cut and/or fill slopes and extending beyond the right of way limits will terminate upon completion of the project.

2. The attorneys representing the City of Burlington are directed to institute the necessary proceedings under Chapter 40A of the North Carolina General Statutes to acquire the property herein described.

- D) To set a date of public hearing for December 15, 2009, to receive citizens' comments on the housing and community development needs in low and moderate-income areas for the City to address in the 2010-2015 Five-Year Action Plan.
- E) To approve the 2009 Tree City USA recertification application.

Upon motion by Mayor Pro Tem Huffman, seconded by Councilmember Ross, it was resolved unanimously to approve the foregoing consent agenda.

REPORTS:

ITEM 2: WASTE WATER TREATMENT PLANT UPGRADES - JORDAN LAKE RULES - WATER RESOURCES DIRECTOR BOB PATTERSON

Mr. Patterson stated that this past summer compromise legislation was passed by the Legislature. While the rules included many strategies to reduce the nitrogen and phosphorus loading to the Jordan Lake, two of the primary components focus on nutrient reduction from point sources and non-point sources.

Mr. Patterson stated that point sources generally have a specific point of discharge, typically a pipe, and include wastewater treatment plants. Non-point sources include categories such as stormwater runoff and agriculture, which can have multiple places of discharge via pipe, ditch or overland flow. For point sources, phosphorus reduction goals are to be met in 2010 and nitrogen reduction goals by 2016.

He stated that as the rules were being developed, the way, or ways, non-point sources were going to be addressed remained rather nebulous. However, regarding point sources, it became clear that the City's wastewater treatment plants would require extensive upgrades to meet the rules, especially with respect to nitrogen removal.

In 2007, the City requested proposals for engineering services relating to prospective wastewater treatment plant improvements. A selection team was formed comprised of Steve Shoaf, Director of Utilities, Eric Davis, Water and Sewer Operations Manager, Jay Sykes, Chief operator at the South Plant, Clarence Sell, Chief Operator at the East Plant, Jim Lauritsen, Director of Development and Technical Services, and Bob Patterson, Public Works Director. Four major engineering firms with regional and national experience in wastewater treatment plant upgrades and nutrient removal processes were interviewed, and the engineering firm of Hazen &

Sawyer was selected in May 2008 based upon its technical qualifications, experience, and track record of similar projects. Since that time, engineers and scientists with Hazen & Sawyer have been working with Water Resources staff to identify the appropriate nutrient removal strategies and equipment replacement needs at both plants.

Mr. Patterson introduced Mr. Bob DiFiore, Vice President of Hazen & Sawyer, to brief Council on the findings of the Preliminary Engineering Report as well as Ron Taylor with Hazen and Sawyer and Darrell Russell with Alley, Williams, Carmen and King, Inc.

Mr. DiFiore reviewed the Burlington plants in the Jordan Lake Watershed and the nutrient standards. He stated that Jordan Lake Nutrient Rules were enacted August 2009 and that the rules address agriculture, stormwater and wastewater. Wastewater discharge rules set annual mass allocations for existing wastewater dischargers; Total Nitrogen Load equals 193,078 pound per year and Total Phosphorus Load equals 24,270 pounds per year. Mr. DiFiore stated that nitrogen allocations would need to be met by 2016 and that there was an interim nitrogen optimization plan available.

SOUTH BURLINGTON WASTE WATER TREATMENT PLANT:

South Burlington Waste Water Treatment Plant preliminary treatment improvements for reliability and energy savings would include influent pumping, flow equalization mixing and metering. Flow distribution improvements would allow for improvements in nutrient removal reliability, ease of operation and reduce chemical and power costs. Aeration basin improvements would include fine bubble diffused aeration, dissolved oxygen control, anoxic mixing, increased nitrified recycle pumping, nutrient removal and energy savings. Aeration blower replacement required for fine bubble diffused aeration, improved reliability, automated controls and energy savings. Secondary clarifier centerwell improvements would include improved nutrient performance and increased wet weather peak flow capacity. Effluent filter facility replacement: existing filters failing and inadequate to meet the Jordan Lake Rules; needs new deep bed denitrification filters, supplemental carbon and improved phosphorus and nitrogen removal.

EAST BURLINGTON WASTE WATER TREATMENT PLAN:

East Burlington Waste Water Treatment Plant preliminary treatment improvements for reliability and energy savings would include influent screening, grit removal, influent pumping, flow

equalization mixing and metering, aeration basin improvements for nutrient removal and energy savings; partition aeration basins into four tanks, fine bubble diffused aeration, dissolved oxygen control, anoxic zone mixing, nitrified recycle to anoxic zones, supplemental carbon feed to existing filters. Aeration blower modifications upgrades required to accommodate the fine bubble diffused aeration and to return to factory for modifications (one blower at a time).

PROJECT PHASING, COST AND SCHEDULE

PROJECT PHASING:

Phase 1	South Burlington Plant	Filter Replacement	\$7.5 million
Phase 2	South Burlington Plant	Nutrient Removal Improvements	\$7 million
Phase 3	East Burlington Plant	Nutrient Removal Improvements	<u>\$8 million</u>
		TOTAL	<u>\$22.5 million</u>

PROJECT SCHEDULE:

- Complete all construction - mid 2013
- Operational fine tuning - 2014-2015
- Compliance - January 2016

Mr. Patterson stated that the Jordan Lake Rules provide for an "adaptive management" approach to non-point source nutrient management and reduction. Generally the City would be required to continue with its Phase 2 Stormwater Rules, identify possible stormwater retrofit sites, and implement stricter stormwater requirements on new development. NCDENR will be conducting additional water quality monitoring and would issue periodic reports on lake water quality. If there is no improvement by the 2017 report, then additional measures would be required, including possible stormwater retrofits.

ITEM 3: ECONOMIC IMPACT - RECREATION EVENTS - MR. ROBERT COX, ALAMANCE AREA CHAMBER OF COMMERCE

Mr. Robert Cox, Burlington-Alamance County Convention and Visitors Bureau, stated that Burlington was known throughout the Southeast for its excellent facilities and Burlington continues to

attract excellent events. The following report was conducted on seven events held in the Burlington area this year:

2009 USA South Spring Sports Festival - April 13-17, 2009

Total Room Nights - 876
Total Estimated Delegate Spending - \$172,065
Total Estimated Economic Impact - \$240,891

2009 North Carolina Youth Soccer Association - USYS State Cup Challenge - April 24-26, 2009

Total Room Nights - 238
Total Estimated Delegate Spending - \$185,388
Total Estimated Economic Impact - \$259,543

2009 NCYSA President's Cup - May 1-3, 2009

Total Room Nights - 333
Total Estimated Delegate Spending - \$168,761
Total Estimated Economic Impact - \$236,265

2009 Southern Conference Men's & Women's Tennis Championships - May 1-3, 2009

Total Room Nights - 420
Total Estimated Delegate Spending - \$129,409
Total Estimated Economic Impact - \$181,173

2009 Region X Baseball Tournament - May 13-17, 2009

Total Room Nights - 347
Total Estimated Delegate Spending - \$43,450
Total Estimated Economic Impact - \$60,830

2009 Score Showcase - July 17-21, Boys Event, and July 24-28, Girl's Event

Total Room Nights - 984
Total Estimated Delegate Spending - \$119,340
Total Estimated Economic Impact - \$167,076

2009 ASA Senior Nationals - September 4-6, 2009

Total Room Nights - 1,144
Total Estimated Delegate Spending - \$154,554
Total Estimated Economic Impact - \$216,376

Mr. Cox stated that these events represented a total estimate for delegate spending of \$972,967 and a total estimate for economic impact of \$1,362,154. He stated that the City also hosted numerous events that an economic report was not conducted, these events consistent of the following:

- Columbus Day Soccer Classic - 115 Teams - Hosted by the Triangle Futbol Club
- Danny Fox Memorial Lacrosse Tournament - one day event - 70 teams
- Senior Players Association Tournament - 40 teams
- USSSA Travel Baseball held at Davidson Park
- ASA State fast pitch championship - two tournaments

STAFF REPORTS:

ITEM 4: STIMULUS PROJECTS UPDATE - PUBLIC WORKS DIRECTOR NOLAN KIRKMAN AND CITY ENGINEER LANNY RHEW

City Engineer Lanny Rhew stated that in October 2008, City staff began gathering information regarding potential stimulus funding and identifying projects viable for funding. On February 17, 2009, Congress signed the American Recovery and Reinvestment Act which directed funding amounts and guidance of stimulus funds.

FUNDING SOURCES:

Mr. Rhew stated that stimulus funds were made available from a number of existing federal agencies (HUD, Department of Energy, EPA and FHWA). Some of the funding availability was a direct allocation and other funds were made available through a competitive application process through existing state agencies such as PWS, NCDOT, etc.

Mr. Rhew stated that during the first half of the year, City staff identified potential funding sources, identified construction ready projects, provided design of projects, provided various applications for funding, negotiated right-of-way needs and supplied bid documents. By the second half of 2009 all projects had to be construction ready. The timelines were based on the funding source requirements.

The following depicts projects that have been approved for FHWA funding:

- South Church Street and Edgewood Avenue - Intersection Improvement

- Forestdale Drive - Sidewalk
- University Drive and Rural Retreat Road - Mast Arm Poles
- University Drive and Bonnar Bridge Parkway - Mast Arm Poles
- Webb Avenue and Elmira Street - Metal Poles
- South Church Street and O'Neal Street - Intersection Improvement
- Huffman Mill Road - Sidewalk
- Mebane Street - NCDOT Improvements
- Fisher Street - NCDOT Resurfacing
- South Church Street - NCDOT Median Replacement
- North Church Street - NCDOT Resurfacing
- Piedmont Way - Sidewalk
- Maple Avenue and Chapel Hill Road - Intersection Improvement

NCDOT has approved the following projects for Burlington:

Signal Modifications:

- | | | |
|-----------------------------|-------------------------------|-----------|
| • NC 87 and Elmira | Install metal signal poles | \$150,000 |
| • Univ. Dr. & Rural Retreat | Install mast arm signal poles | \$150,000 |
| • Univ. Dr. & Bonnar Bridge | Install mast arm signal poles | \$150,000 |

Resurfacing:

- | | |
|--|-------------|
| • Church (Fisher St.-Gra-Hopedale to 62 split) | \$1,775,000 |
| • US 62 Church to Fisher | \$ 35,000 |

Roadway:

- | | |
|--|-----------|
| • Mebane Street Chapel Hill to Huffman Mill Road | \$ 13,500 |
|--|-----------|

Intersections:

- | | | |
|-------------------------------|----------------------------|-----------|
| • Edgewood @ S. Church St. | Alignment Change/left turn | \$ 70,000 |
| • O'Neal @ S. Church St. | Right Turn onto S. Church | \$175,000 |
| • Chapel Hill Rd.@ Maple Ave. | Additional East Bound Lane | \$250,000 |

Sidewalks:

- | | | |
|-------------------|---|---------------|
| • Forestdale Dr. | Sidewalk - Huffman Mill Rd to Boone St. | Dr. \$ 85,000 |
| • Huffman Mill Rd | Sidewalk - S. Church St. to Mebane St. | \$ 85,000 |
| • Piedmont Way | Sidewalk - Sellars Mill to Cummings HS | \$ 50,000 |

<u>TOTAL APPROVED:</u>	<u>\$16,475,000</u>
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GREEN PROJECTS:

The following projects are EPA-funded projects. These projects are considered "Green Projects" because they provide some form of natural resource or energy conservation. Funding for the design and construction of these projects are made available through a state revolving loan. In this loan structure 50% of the principle is in the form of a loan at 0% interest for a period of 20 years.

Water Conservation:

- Kernodle Senior Center Cistern -
Rainwater Collection & Re-Use \$ 65,000

Energy Conservation:

- Davidson Park Water Tank - Solar Powered Tank Mixer \$ 33,800
- Park Avenue Water Tank - Solar Powered Tank Mixer \$ 33,800
- Race Street Water Tank - Solar Powered Tank Mixer \$ 33,800

TOTAL \$166,400

OTHER LOCAL NCDOT PROJECTS OF INTEREST:

Mebane Street Improvements:

- Project bid \$13.5 million
- Construction is 23% complete and on schedule
- Reversal of the one-way traffic pattern is expected in late spring
- Project completion date is scheduled for May 2011

Church Street Resurfacing:

- Project bid \$1.775 million
- Construction limits - Hwy 62 split to Graham-Hopedale Road
- A combination of daytime and night construction
- Construction dates - Available - March 17, 2010 - Complete - September 17, 2010

Grand Oaks Boulevard:

- Project bid \$6.54 million
- Construction is 58% complete
- 7% behind anticipated completion
- Anticipated project completion date - August 2010

Maple Avenue:

- Project bid \$723,000
- Project will resurface Maple Avenue from Anthony Road to Anthony Street and Anthony Street from Maple Avenue to Webb Avenue
- Project is nearing completion
- Permanent markings remain not complete

ITEM 5: CRIME PREVENTION PRESENTATION - RETIRED STAFF SERGEANT GREG TURNER

Staff Sergeant Turner reviewed tips on how to stay safe during the holidays. He shared the following points:

- Break-ins occur mostly in the day time hours.
- Keep doors locked and blinds pulled at night.
- Be careful when answering the door, let them know someone is home but not opening the door unless you know who it is.
- Doors should be solid wood with a viewer so you can see who is at the door.
- Sliding glass doors should be secured by placing a broom handle or metal rod so the door cannot slide open.
- Deadbolt is the best lock to have on your doors.
- Windows should be secured by a lock and key or drill holes at an angle and nail them where they cannot be opened.
- Your house and property should stay well lit.
- Shrubbery should be kept very short where a burglar can't hide.
- House numbers should be very visible for emergency personnel.
- Photograph or make a video tape of all your personal items and mark your property with stickers.
- Keep a phone in your bedroom to make a call quickly.
- When on vacation, have someone pick up your newspapers and mail daily.
- When on vacation one may request an officer to check a residence by calling 229-3500 and request a vacation check while away.
- Form a community watch group for your neighborhood. One can call the Crime Prevention Department at 513-5449 to start a neighborhood watch group.

PUBLIC COMMENT PERIOD

Mr. Tony Kamala, 2210 Sinclair Trace, commended Greg Turner for his help with their neighborhood watch group.

Mr. George Hill, 236 Highland Avenue, President of South Beverly Hills Neighborhood Association, thanked staff for the Terrace Apartments improvement project. Mr. Hill stated that these improvements would benefit the neighborhood and surrounding neighborhoods. He stated that these apartments have been an eyesore for a long time, and he looked forward to seeing the results.

CITY COUNCIL COMMENTS

- Mayor Wall - Holiday Magic - December 4 - 6:00 p.m.
- December 22 - Deadline for issues for Council Retreat
- Councilmember Butler expressed his appreciation for the service Larry Sharpe gave while on the Council.
- Mayor Pro Tem Huffman stated that Larry Sharpe brought something to the Council that no one had brought before and that he did the Council a service by coming on board.

REQUEST FOR CLOSED SESSION:

Upon motion by Mayor Pro Tem Huffman, seconded by Councilmember Butler, it was resolved unanimously to go into closed session pursuant to N.C.G.S. 143-318.11(a)(3) to consult with the City Attorney.

CLOSED SESSION WAS HELD

RETURN TO OPEN SESSION:

Upon motion by Mayor Pro Tem Huffman, seconded by Councilmember Ross, it was resolved unanimously to return to open session.

ADJOURN:

Upon motion by Mayor Pro Tem Huffman, seconded by Councilmember Butler, it was resolved unanimously to adjourn.

Jondeen D. Terry
City Clerk